

Sir Speedy

ARLINGTON®

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FAX PROOF

Attention:

Date:

Attached is a copy of your typesetting/layout order. Please read carefully and indicate any changes or corrections on the copy. Mark this form appropriately and sign. This indicates to us that the material has been carefully proofread. **SIR SPEEDY IS NOT RESPONSIBLE FOR ERRORS IN PRINTED MATERIAL AFTER APPROVAL TO PRINT HAS BEEN GIVEN.** Changes made in typesetting, layout or artwork are chargeable. *This order will NOT be started until this form is returned to us.* Failure to sign and return this form may result in your job being delayed in going to print! Thank You!



Project Completion Date

If Approved by:

Job Completed by:

This form must be completed and returned to Sir Speedy prior to printing. Verbal approvals will not be accepted. Fax 703 243 3954 Email orders@ssarlington.com

I have reviewed the copy/layout...

It is O.K. to print

It is O.K. with corrections (see copy)

Make changes indicated and send another proof

This copy is now ready for...

Final Layout

Printing

Customer's Signature _____

